

TOWN COUNCIL PROCEEDINGS

The work meeting of the Town Council of the Town of Cowley in the County of Big Horn and State of Wyoming was held on April 26, 2011 at the Administration building pursuant to due notice and call.

Mayor:	Joel Peterson
Council	Dave Banks
	Dexter Woodis, absent
	Diane Badget
	Dennis Woodward
Deputy Clerk	Lisa Wooddis
Public Works Director	Nick Sponsel, absent
Guests	Willie Bridges

The meeting was called to order at 7:00 PM. The purpose of the meeting was to discuss the 2011-2012 Budget, Consensus funds use, livestock in town limits.

Items were prioritized for the consensus money as follows:

1. \$72,000 for streets
2. \$7,000 for the alley behind Main Street
3. \$8,000 for façade gutters and sidewalk handrail in front of Post Office
4. \$5,000 for gutters and soffit on the Town Hall
5. \$20,000 for new water fill station
6. \$6,000 for lighting conduit for the subdivision
7. \$90,000 for 50% match for Legion field lighting
8. \$10,000 for concrete ramps at Legion field

Discussion on Log Gym Energy Grant. Willie hopes to have bids packages out in June.

A letter will be sent to Tim Townsend informing him to contact Big Horn County planner Jim Waller regarding the flood plain status of his property.

Discussion on the budget. The water tower inspection and pool leak detection need to be added to the new budget. Health benefits contribution will be discussed at the Council meeting during executive session.

Discussion on livestock limits in town, permitting charge for livestock, neighbor permission are all options for future discussion.

The junk vehicle ordinance needs reworked. Judy and Lisa will obtain copies for council to review and rework.

The work meeting adjourned at 9:05 PM.

These minutes pending Council approval.

TOWN COUNCIL PROCEEDINGS

The regular meeting of the Town Council of the Town of Cowley in the County of Big Horn and State of Wyoming was held on Tuesday, April 12, 2011 at 7:00 PM in the Administration building pursuant to due notice and call.

The meeting was called to order and upon roll call, it was found that the following were present, constituting a quorum:

Mayor	Joel Peterson
Council	Diane Badget David Banks Dexter Woodis, Jr., absent Dennis Woodward
Clerk	Judy Johnson
Deputy Clerk	Lisa Woodis,absent
Guests	Tim Townsend

Mayor Peterson led the Council in the Pledge of Allegiance. Mayor Peterson welcomed the guests to the meeting. He then asked for any additions or changes to the agenda. Joel added discussion about the Mayor's Consensus meeting on May 21. Dennis requested discussion on inspection of the water tank. Motion made by Joel, seconded by Dave to add items to the agenda. Motion carried.

Motion was made by Dennis, seconded by Dave, to approve the minutes of the regular monthly Council meeting held March 8, 2011. Motion carried.

Motion was made by Dennis, seconded by Diane, to approve the minutes, of the work meeting held March 24, 2011. Motion carried. Dave abstained.

The financial report for March was read and discussed.

Motion was made by Dave, seconded by Diane, to approve the bills to be paid. Motion carried.

Reports to Council:

Judy stated if anyone would like to attend the WAM convention registration needs to be turned in by the next council meeting.

Discussion on the water fill station, it will need to be rebuilt or shut down. The information is not ready yet as to the cost of replacing the building. Big Horn County has discussed swapping some land with the town. Council will have until fall to make a decision whether to rebuild or discontinue this service to the community.

The park sprinkler will be left on the town water system for now until after baseball season and then decision will be made whether or not to change it to the raw water system.

Joel asked for a motion to appoint Steve Winters as the Assistant Building Inspector. Motion made by Diane to appoint Steve as Assistant Building Inspector, seconded by Dave. Motion carried.

Tim Townsend asked if the town would put down the gravel and lay the pipe for the drain he wants for his property on 5th North. He has an agreement with Sidon to dig the trench. Dave, Willie and Joel checked out the drain and there is standing water in six locations now. Willie advised Joel that a minimum 4" line would need to be installed. Joel's concern is taking water from one property to another; it needs to dump into a drain. Tim's plan is to go West with the pipe. Dave stated it will take approximately \$2000 in gravel. Dave will speak to Jim Rusch about a time frame for digging the trench and Tim stated that Randy and Wes will help lay the pipe.

Joel stated he has been in contact with three individuals to help with the website maintenance. Judy stated the Northwest College students will help and there is no charge and they use the work for reference on a resume at a later date. Dennis stated that Erin Henson is interested in helping with the job of website maintenance and also with grant writing. Joel will contact her.

Motion made by Dennis, seconded by Diane to approve the one day Malt Liquor Permit for the Riding Club for the May 7th Spring Rodeo and on July 23rd for the Pioneer Day rodeo. Motion carried.

Joel presented the letter from Waterhole #1 requesting a catering permit in the Town of Lovell. Motion made by Dennis, seconded by Diane to approve the Catering Permit in the Town of Lovell from Waterhole #1.

Joel presented a letter from Ray with a list of needs for the baseball field. Joel will work with Ray in working through the list to get these items finished. Ray will contact Danny May to finish the sprinkler system hook-up.

Joel asked Dennis about the property that the school had planned to use for a bus barn. Dennis said it isn't likely for that to happen. Joel will visit with Michael Simmons about the town getting that property back and then using it for a tee ball field.

Judy read Ordinance #282, an ordinance providing for the annual appropriation and tax levy for the Town of Cowley, Wyoming for the fiscal year beginning July 1, 2011 and ending June 30, 2012. Motion made by Dave, seconded by Dennis to pass ordinance #282 on the first reading.

Discussion on the Mayor's consensus meeting. Joel discussed streets needing patched and fixed. The cost estimate is approximately \$46,404.00. Joel proposed using the whole \$67,000 consensus funds for streets. Motion made by Dave, seconded by Diane to present \$67,700 to be used for streets at the May 21st Consensus meeting. Motion carried.

Diane has seven people that are interested in signing up for the first responders group. Debra Fuller will be willing to head the committee. Diane will request all equipment be turned in to the Town Hall to see what is needed.

Dennis requested the Water Tower inspection and cleaning be added to the budget. It will cost about \$3,000. Motion made by Dennis, seconded by Dave to add \$3,000 to the next budget for the cleaning and inspection of the water tower. Motion carried.

Wilson Brothers estimate of \$6,855.00 for the work on the alley behind Main Street was tabled until the next council meeting.

Motion made by Dave, seconded by Diane to adjourn the meeting to executive session at 8:35 PM. Motion carried.

Motion made by Dave, seconded by Dennis to readjourn the regular meeting at 9:25 PM.

There being no further business a motion was made by Dave, seconded by Diane, to adjourn the meeting at 9:30 PM. Motion carried.

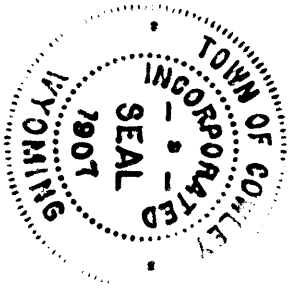
These minutes pending Council approval.

APPROVAL _____

Joel Peterson, Mayor

ATTEST _____

Lisa Woodis, Deputy Town Clerk



TOWN COUNCIL PROCEEDINGS

The work meeting of the Town Council of the Town of Cowley in the County of Big Horn and State of Wyoming was held on March 22, 2011 at the Administration building pursuant to due notice and call.

Mayor:	Joel Peterson
Council	Dave Banks, absent
	Dexter Woodis
	Diane Badget
	Dennis Woodward
Deputy Clerk	Lisa Woodis
Public Works Director	Nick Sponsel
Guests	Willie Bridges

The meeting was called to order at 7:00 PM. The purpose of the meeting was to discuss the 2011-2012 Budget, Mosquito control, a new location for the water fill station, clean up week, hiring a pool administrator, new council table, pool parking, replacement of two broken slides at the park, purchase of software for Website maintenance, Rocky Mountain Power Agreement.

Joel asked that discussion on the budget be moved to the end of the agenda. Joel stated that this is going to be a bad year for mosquitos. He asked that the town crew get a head start on control because there are many areas in town that are going to cause extra problems.

Council reviewed the letter to be sent to residents regarding clean-up week and mosquito control. Nick would like to have a notice posted about the larvicide they will be using and additional items needing to be picked up and hauled away. He would like to have a third fogger considered in the new budget. Joel asked to have the letter posted on the website.

Discussion was held on a new location for the water fill station. Council agreed that there needs to be a different location for it for safety of the kids in the park and also the building is in disrepair. Willie stated there could be emergency funds available from SLIB. A possible location could be at the old mill site and drainage to the wash. Dexter suggested installing the spout and hardware on the east side of the new shop. The cost of a new building will be approximately \$20,000. A decision will be put to motion at the regular meeting.

Discussion on the sprinkler system for the park. Dexter suggested putting the ditch water back into use for the park sprinklers. This will be discussed more at the regular meeting.

Joel will contact Chris Harp to get a status report on all grants in progress.

Willie asked what the Town's intentions are for the Klar line. Willie has been in contact with Deaver Irrigation, the property is under a Special Use Permit with the Bureau of Reclamation and would need to change to a Right of Way and that would only be a matter of paperwork being filed. Joel asked Willie for an estimate for the

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engineering if the Town decided to tie other homes into the line from division to the Mettes property line which would help with the road/lane 6 issues. Willie stated it would be less than \$5,000.

Willie stated the staking in the alley behind main street will be started next week and he will get prices for the job at the next meeting.

Scott McColloch is still working on the easements for the West End Water. Willie's intentions are to start advertising the first part of April to have bid letting in May.

Discussion on the Tucker Sewer line extension. Willie suggested bursting and putting in a six inch line under the road where the cleanout is.

Cleanup week will be May 9-14 and the Arbor Day celebration will be May 14.

An advertisement will be in the Lovell Chronicle for a new Pool Administrator.

Nick presented prices for replacement slides for broken ones at the park. The prices are around \$6800.00 for the two slides.

Joel presented a design for a new council table. Council will discuss putting this item in the new budget.

Parking at the pool was discussed. Diane asked for handicap parking spaces to be added.

Discussion on disconnect/reconnect fees. The town will continue to provide the service without charge.

Discussion on website maintenance software purchase. Photoshop or Contribute will need to be purchased. Erin Henson and Jory Woodis will be contacted and ask if they are interested in taking over as webmaster. Further discussion will be held at the regular meeting.

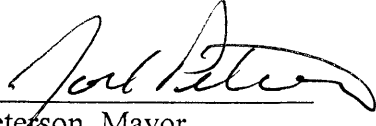
Discussion was held on Cowley taking over management of the electric utilities in the Town of Cowley.

The work meeting adjourned at 9:15 PM.

These minutes pending Council approval.

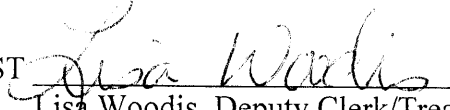
Work Meeting
February 22, 2011
Continued

APPROVAL _____

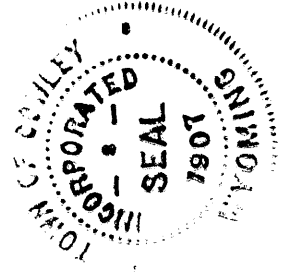

Joel Peterson, Mayor

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ATTEST



Lisa Woodis, Deputy Clerk/Treasurer



TOWN COUNCIL PROCEEDINGS

The regular meeting of the Town Council of the Town of Cowley in the County of Big Horn and State of Wyoming was held on Tuesday, March 8, 2011 at 7:00 PM in the Administration building pursuant to due notice and call.

The meeting was called to order and upon roll call, it was found that the following were present, constituting a quorum:

Mayor	Joel Peterson
Council	Diane Badget
	David Banks
	Dexter Woodis, Jr.
	Dennis Woodward
Deputy Clerk	Lisa Woodis
Guests	Dan Anderson, Police Chief
	Kenny May
	Chris Crosby
	Travis Banks
	Jordan Arnold
	Seth Fuller

Mayor Peterson led the Council in the Pledge of Allegiance. Mayor Peterson welcomed the guests to the meeting. He then asked for any additions or changes to the agenda. There were none.

Motion was made by Dexter, seconded by Dave, to approve the minutes of the regular monthly Council meeting held February 8, 2011. Motion carried.

Motion was made by Dexter, seconded by Dave, to approve the minutes, with changes of the work meeting held February 22, 2011. Motion carried.

The financial report for February was read and discussed.

Motion was made by Dave, seconded by Dexter, to approve the bills to be paid. Motion carried.

Reports to Council:

Dan Anderson presented the council with a price sheet for equipment needed to outfit a new police car. Homeland security money can be used to purchase the radio. The approximate cost for radar, speaker, light bar, and ½ cage would be \$8600.00 with the \$4500.00 radio included.

Dan stated if the town is to go forward with the lease of the motorcycle with the Town of Lovell the only costs to the Town of Cowley would be fuel, and the \$100.00 monthly payment for the lease, no maintenance charges will be charged to Cowley.

Joel will contact Ben Steed at WYDOT to inquire about the school zone in front of the MS/HS and whether or not there will be lights installed in addition to the sign.

There was no planning and zoning meeting in February. Joel has visited with Tuffy and they will be having regular meetings again.

Motion was made by Dave, seconded by Dexter to finish the process and purchase the software for the Utility Pay Upgrade Module from Caselle for the cost of \$1350.00, plus a \$35.00 monthly fee. An account will need to be opened at 1st National Bank to handle the ACH files that will be generated as Bank of Lovell cannot handle initiating ACH withdrawals.

Joel stated he visited with Shirley Busted and she would like to have the situation with her sewer backup resolved. The information has been passed on to Shelby Carlson with WYDOT and she has contacted the construction company involved.

Joel reported on the prices that Doug Arnold has presented for a new fence at the Little League field. Joel informed Doug Arnold this will be addressed at the March 22 work meeting. Doug has also requested the construction of a T-Ball field. Joel stated there could be enough room on the backside of the Legion Field. Dexter stated there is not enough ground there that the town owns, it belongs to the school.

Wilson Construction will begin digging and installing the water line to the Academy on March 18th. They will be cutting off use to the street between March 18th-March 22nd. Customers that will be affected when the water is shut off for the installation will be contacted when the exact time for shut off will be.

The Bennion sewer line will be complete by April 15th. Midway Construction anticipates starting digging on April 1st.

Joel stated the property ownership of the property off Road 6 is not BLM property but Bureau of Reclamation and controlled by Deaver Irrigation and they would be willing to negotiate the installation easements to the property.

Joel reported that the suggestion of moving the water fill station over to the old mill site would be possible. The cost would be approximately \$20,000. Dexter suggested installing the fill station on the side of the new shop also. Council will take time and look at both locations during the work meeting.

The park slides are broken and need replaced. Nick has requested pricing for replacements.

Motion made by Dexter, seconded by Dave to adjourn to executive session to discuss personnel at 7:35 PM.

Motion made by Dave, seconded by Diane to reconvene the regular meeting at 9:15 PM.


Advertisements will be placed in the Lovell Chronicle for summer helpers and lifeguards.

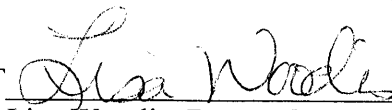
Work meeting will be March 22, 2011 at 7:00 PM.

There being no further business a motion was made by Dexter, seconded by Diane, to adjourn the meeting at 9:20 PM. Motion carried.

These minutes pending Council approval.

APPROVAL _____


Joel Peterson, Mayor

ATTEST 
Lisa Woodis, Deputy Town Clerk

